**Cancellation and Refund Form**

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| --- | --- |
| **1. Information** | |
| Name |  |
| Company name |  |
| Job title |  |
|  | |
| **2. Contact** | |
| Telephone |  |
| E-mail |  |
|  | |
| **3. Request for Cancellation** | |
| Type of registration | o Individual Registration o Booth Registration |
| Price |  |
| Method of payment | o Credit Card o Bank Transfer |
| Payment date | YYYY/MM/DD |
| Account for refund | Bank :  Account No. :  Account Name :  ※ Payment refund takes an estimated period of one week. |
| The reason of cancellation |  |

Name : (Signature)